

Application for a premises licence

Quality and Excellence Ltd

Bundle for hearing on

1st December 2020

Application for the premises licence

W202037386



Epping Forest
Application for a premises licence
Licensing Act 2003

For help contact
licensing@eppingforestdc.gov.uk
Telephone: 01992 564000

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Mark

* Family name

Scrace

* E-mail

quality.excellencebutchers@gmail.com

Main telephone number

Include country code.

Other telephone number

☒ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☒ Yes

☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

07279003

Business name

Quality and Excellence Ltd

If your business is registered, use its registered name.

VAT number

GB

994662268

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Mark Scrace

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Company Director

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth

dd / mm / yyyy

* Nationality

british

Documents that demonstrate entitlement to work in the UK

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start?

01 / 11 / 2020
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Our Butchers Shop is located in the middle of a parade of shops. the shop is covered by CCTV inside and out. it also has a high level of security to stop intruders. our reason for selling Alcohol is to launch a new product range within the shop. the idea is to have a meal in a box accompanied by a bottle of wine. the concept is to provide the customer with all the ingredients to cook a restaurant quality meal at home. we would also be looking to sell Wine over the counter to accompany our meats.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☐ Yes

☒ No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☐ Yes

☒ No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes

☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

☐ Yes

☒ No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

☐ Yes

☒ No

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Continued from previous page...

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes

☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes

☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

☐ On the premises ☒ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

During our busy Christmas period where the shop will be open to 18:00 and depending on how Christmas falls if we are open for collections on the Sunday before Christmas.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Mark

Family name

Scrace

Date of birth

dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text"/>
Issuing licensing authority (if known)	<input type="text"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Not Applicable

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

only on the run up to Christmas we will be open on the last Sunday before Christmas. and during the annual Christmas market where the shop is open to 21:00

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

our aim is to provide an additional product to our current range of products in a way that adheres to the four licensing objectives.

b) The prevention of crime and disorder

At first our Alcohol would not be on display as it would be added to the meal kits when sold. when we do decide to have it on display it will be on a bespoke shelving unit behind our main counter which is out of reach of the general public. the whole premises is covered CCTV this can be upgraded if found not to cover enough of the shop.

c) Public safety

The alcohol is for home consumption only and most of our meal kits will be delivered direct to the customers home. this would only be left if signed for by someone over 18 years of age. we would also operate a Think 25 campaign in the shop.

d) The prevention of public nuisance

If we find selling the Alcohol in the shop becomes an issue. i would remove it from sale and only sell it with the meal kits.

e) The protection of children from harm

as we wont be selling Alcohol for immediate consumption and most of our sales will be with our meal kits, children shouldn't be in harms way. also being a butchers we don't get many children in the shop on their own, more often than not they are accompanied by an adult.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000-14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

DPS Consent

Epping Forest District Council

Consent of individual to being specified as premises supervisor

I Mark Scrace.....(insert name of prospective
premises supervisor)

Of [REDACTED].....
.....
.....
(home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated
premises supervisor in relation to the application for variation of designated
premises supervisor

by Mark Scrace.....(name of applicant)

relating to premises licence(number of existing licence if
any)

for Quality and Excellence Ltd
12 Forest Drive, Theydon Bois, Essex, CM16 7EY
.....
(name and address of premises to which application relates)

and any premises licence to be granted or varied in respect of this application
made by the above applicant concerning the supply of alcohol at the above
named premises.

I also confirm that I am applying for, intend to apply or currently hold a
personal licence, details of which I set out below.

Personal Licence Number.....To be issued.....(insert personal
licence number, if any)

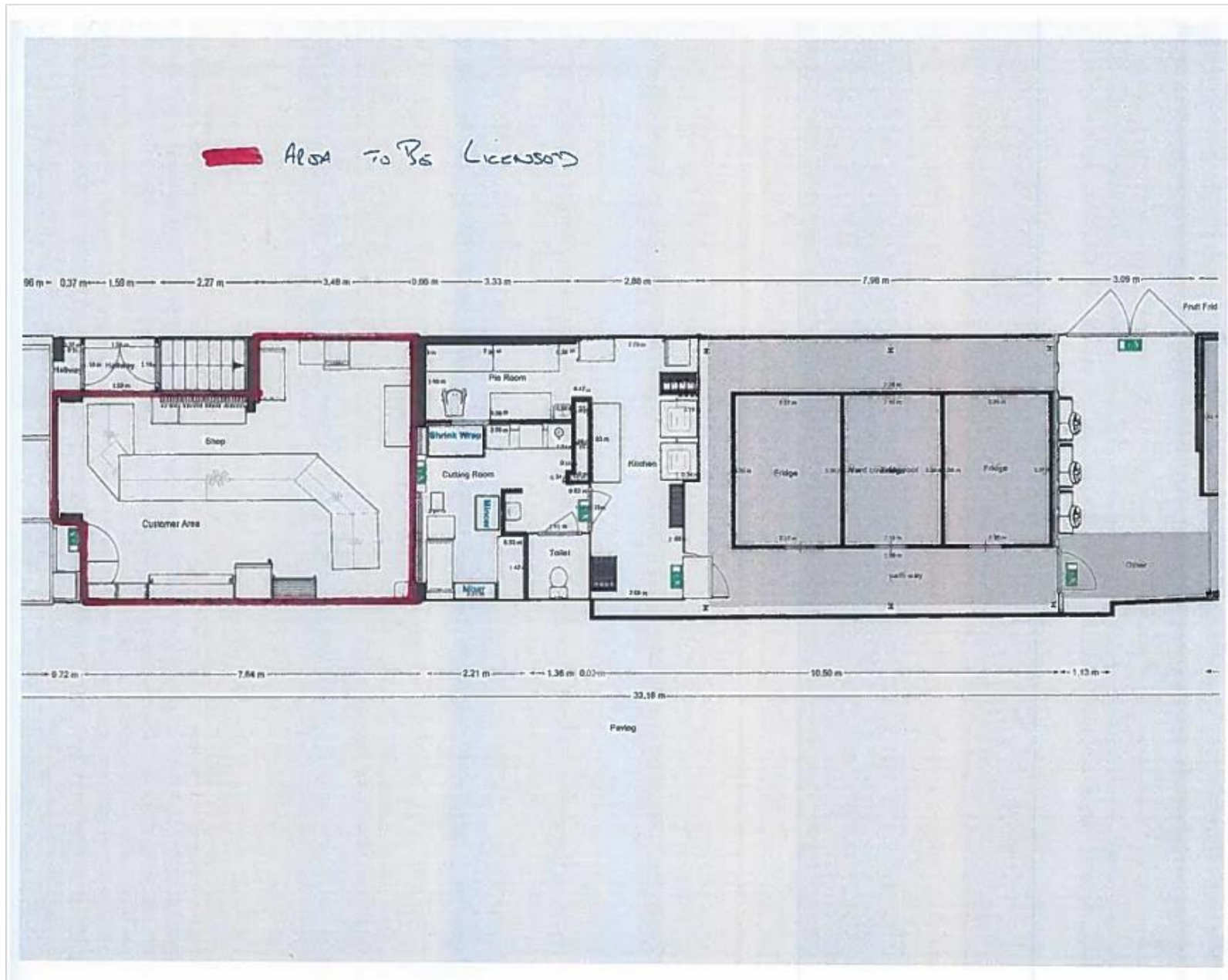
Personal licence issuing authority Epping Forest District Council
(insert name, address and telephone number of issuing authority, if any)

Signed [REDACTED].....

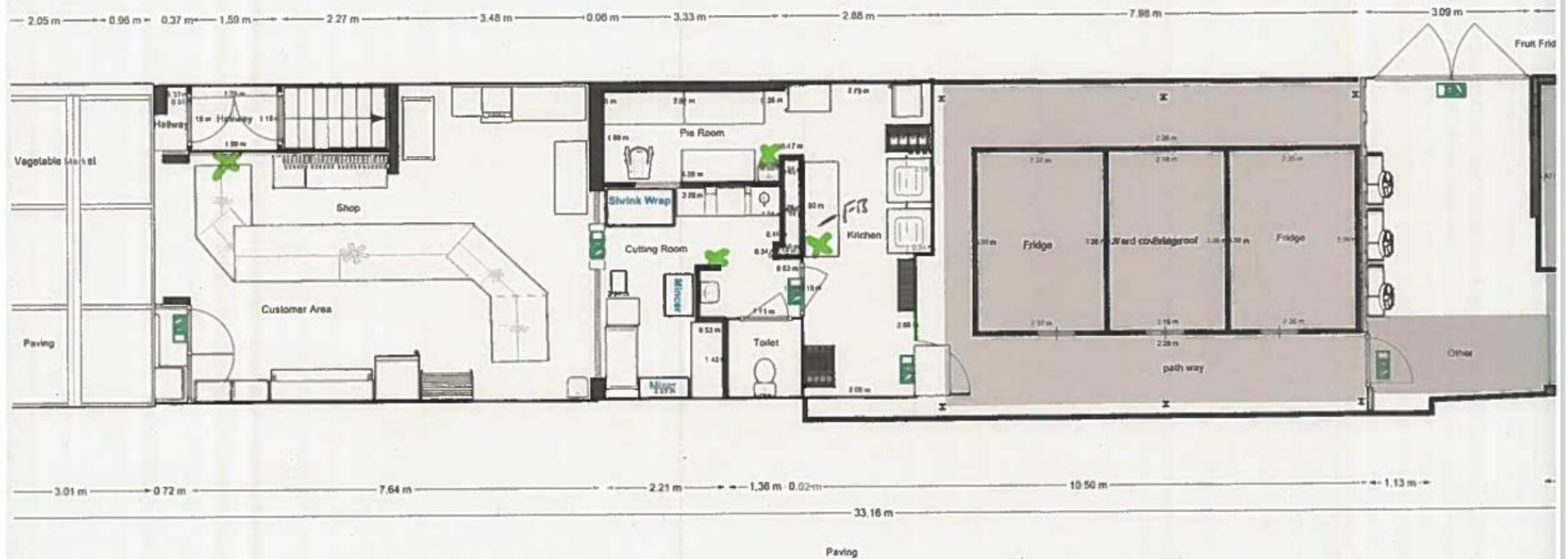
Print Name.....Mark Scrace.....

Dated.....28th September 2020.....

Plan of the premises



✕ Fire Extinguisher + Fire Blanket







Location map

Air View



Imagery ©2020 The GeoInformation Group, Map data ©2020 5 m



Quality & Excellence Family Butchers and Pie makers

5.0 ★★★★★ (10)

Meat wholesaler



Directions



Save



Nearby



Send to your
phone



Share

✓ Takeaway



12 Forest Dr, Theydon Bois, Epping CM16 7EY

<https://www.google.com/maps/place/Quality+%26+Excellence+Family+Butchers+and+Pie+makes/@51.6718503,0.1017758,43m/data=!3m1!1e3...> 1/3



Quality & Excellence Family Butchers and Pie makers

5.0 ★★★★★ (10)

Meat wholesaler



Directions



Save



Nearby



Send to your phone



Share

✓ Takeaway



12 Forest Dr, Theydon Bois, Epping CM16 7EY

Copy of blue notice

Example: Must be on Blue Paper

Notice of Application for a New Premises Licence under
the Licensing Act 2003

Notice is given this day (12/10/2020) that (Mark Scraper) of
(42 River Drive, RM14 1AS) has applied to the Licensing
office of Epping Forest District Council for a Premises
Licence in respect of (Quality and Excellence Ltd, 12
Forest Drive, Theydon Bois, Essex, CM16 7EY)

The proposed licence is for (retail sale of Alcohol to
complement our existing products, from Monday -
Saturday 8am - 5pm)

The register of licensed premises is maintained at the
Licensing Office of Epping Forest District Council, Civic
Offices, High Street, Epping, Essex, CM16 4BZ
Applications for premises licences may be inspected at
this office during office hours. Anyone wishing to oppose
this application must give written notice to the Licensing
Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false
statement in connection with an application which could
lead to a fine on summary conviction (maximum £5000)

Public Notices

Essex County Council

(Epping Forest District) (Prohibition of Waiting, Loading and Stopping) and (On-Street Parking Places) (Traffic Enforcement Area) (Amendment No. 3) Order 2020

Notice is hereby given that Essex County Council has made the above Order under Sections 1(1), 2(1), 3(1), 3(2), 4(3), 4(2), 3(2), 3(3), 4(3), 4(4) and 5(3) and Parts B and IV of Schedule 9 of the Road Traffic Regulation Act 1984.

Effect of the order:

To introduce No Waiting at Any Time restrictions on the following lengths of Willingale Road and Sandford Avenue, Loughton in the District of Epping Forest:

Willingale Road: EAST SIDE: From a point approximately 25 metres north-east of the northern kerb line of Sandford Avenue, north-east for a distance of approximately 25 metres.

NORTH EAST SIDE: From a point approximately 170 metres north-west of its junction with The Broadway, north-west for a distance of approximately 40 metres.

SOUTH WEST SIDE: From a point approximately 120 metres north-west of its junction with The Broadway, north-west for a distance of approximately 35 metres.

WEST SIDE: i. From the southern kerb line with Sandford Avenue, as a one-way restriction for approximately 10 metres.

ii. From the northern kerb line with Sandford Avenue, as a one-way restriction for approximately 10 metres.

iii. From the northern kerb line with Sandford Avenue, as a one-way restriction for approximately 10 metres.

SOUTH SIDE: From a point in line with the northern property boundary of number 285 Willingale Road, north-east for approximately 30 metres.

Sandford Avenue: BOTH SIDES: From its junction with Willingale Road, west for a distance of approximately 10 metres.

This Order will be incorporated into The Essex County Council Epping Forest District (Prohibition of Waiting, Loading and Stopping) and (On-Street Parking Places) (Civil Enforcement Area) Consolidation Order 2018 by substituting in number 10440 965 revision 3 to read:

Order of operations: This Order will come into operation on 21st October 2020.

Further details: If you need to view a hard copy of the order and plans please call 07703 796401 or 07545 059683 to arrange a suitable time to inspect the documents.

Documents can be made available for inspection 9.30am-5.30pm Mon-Fri and 9.30am-5pm on Friday at Essex County Council, County Hall 5 block main reception, Market Road, Chelmsford if so required following the current social distancing restrictions. Alternatively documents can be posted to you upon request.

Application to the High Court: Anyone who wishes to question the validity of the Order or any provision contained in it on the grounds that it is not within the powers conferred by the Road Traffic Regulation Act 1984 or on the grounds that any requirement of the Act, or any instrument made under it, has not been complied with in relation to the Order, may within six weeks from the date of the making of the Order apply to the High Court for this purpose.

(Horsehoe Hill/Capitol Green/Crown Hill, Waltham Abbey)

(Temporary Prohibition of Traffic) & (Seawardstone Road, Waltham Abbey)

(Temporary Suspension of 7.5 Tonne Weight Limit) Order 2020

Notice is hereby given that the Essex County Council has made the above Order under section 14(1) of the Road Traffic Regulation Act 1984.

Effect of the order:

1. To temporarily close part length of Horsehoe Hill/Capitol Green/Crown Hill, Waltham Abbey in the District of Epping Forest from the junction with Pitk Hill to the junction with High Road a distance of approximately 280m.

2. To temporarily suspend the 7.5 tonne weight restriction on that length of Seawardstone Road, Waltham Abbey from its junction with Sun Street, Crooked Mile and Monkwood Avenue generally southwards for a distance of approximately 400m to its junction with Cartersfield Road, as detailed on Epping Forest District (Seawardstone Road, Farm Hill Road, Honey Lane and Bramstock Hill Road, Waltham Abbey) (7.5 Tonne Weight Restriction) Order 2002 for the duration of the above closure only.

The closure is scheduled to commence on 28th October 2020 for 5 days, or where stated on a valid permit (27201E0227744 - Essex County Council). The scheduled dates may vary for these works with appropriate signs showing and/or displayed on site networks. The closure is required for the safety of the public and work force while the closure, subsoil and drainage installation works are undertaken by Essex County Council.

An alternative route is available via High Road, Water Lane Roundabout, Jacka Hill, Woodchester Hill, Honey Lane, Volunteer Roundabout, Dowling Way, Seawardstone Road Roundabout, Seawardstone Road, Beechfield Walk, Crooked Mile, Crooked Mile Roundabout, Parklands, Peterwater Hill, Updell Road, Horsehoe Hill and vice versa.

The Order came into effect on 15th October 2020 and may continue in force for 18 months or until the works have been completed, whichever is the earlier.

NOTICE OF APPLICATION FOR

PROPOSED LICENCE

ESSEX COUNTY COUNCIL

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ESSEX COUNTY COUNCIL

Objection from Danielle Fox

Debbie Houghton

From: Danielle <[REDACTED]>
Sent: 04 November 2020 14:48
To: Licensing
Subject: FW: Quality & Excellence,12 Forest Drive,Theydon Bois CM16 7EY

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

----- Original message -----
From: Danielle <[REDACTED]>
Date: 04/11/2020 12:48 (GMT+00:00)
To: licencing@eppingforestdc.gov.uk
Subject: Quality & Excellence,12 Forest Drive,Theydon Bois CM16 7EY

Dear Sirs,

I refer to your Notification of Consultation letter re the above premises' application to sell Alcohol.

The proposal states that the intention is to sell Alcohol between 8am and 5pm Monday to Friday and 8am to 4pm on Saturdays.

However, the butchers are open from 6am, there would therefore be an opportunity for customers to request the purchase of alcohol at an unreasonable hour.

The Village shopping centre here in Forest Drive is busy, but a quiet area, with flats above all shops, I do not believe that any resident would consider the sale of alcohol here necessary in any respect, when we have Tesco Express just round the corner, selling alcohol in a much less residential setting.

I object to this application on all four of the grounds on which I may make a representation :

Having an off licence at Quality & Excellence could certainly have an adverse effect on crime and disorder, public safety, cause public nuisance and could result in not being able to protect children from harm.

Yours faithfully,

Danielle Fox

[REDACTED] Drive
Theydon Bois
[REDACTED]

Debbie Houghton

From: mark scrace [REDACTED]
Sent: 26 October 2020 08:08
To: Ronan.McManus
Subject: Re: Premises Licence application

Good morning Ronan
Sorry for the delay in replying. I was putting those measures we discussed into place.
They are all now done.
Kind regards Mark

On Wed, 14 Oct 2020, 14:38 Ronan McManus 42080692, <Ronan.McManus@essex.police.uk> wrote:

Good afternoon sir ,

Thank you for your time this afternoon , having reviewed your application with you agreed the following conditions should be added :

Under Crime & disorder :

- CCTV installed that covers all parts of the public area
- CCTV footage retained for 31 days
- Persons on duty will have the ability to down load CCTV & review footage if requested by Police or other agency .
- Alcohol will only be sold in premises and not for delivery.

Under Protection of children from harm

- We will utilise the Challenge 25 scheme
- Have appropriate Challenge 25 signage on display at the premises .
- Approved Photo ID (passport , driving Licence , military ID) will be only acceptable forms of identification.
- Staff training register will be maintained at the premises and made available to Police or local authority licensing officers .
- Register of refusals to sell alcohol will be maintained at the premises and made available to Police or local authority licensing officers .

If you agree with the above conditions as discussed please reply to this email and I will update the local authority .



Ronan McManus (80692)

County Licensing Officer

☎ (Ext: 406363) ☎ 07815 000889

📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

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Debbie Houghton

From: Ronan McManus 42080692 <Ronan.McManus@essex.police.uk>
Sent: 26 October 2020 09:34
To: Licensing
Subject: Premises application , Quality & Excellence Butchers , 12 Forest Drive , Theydon Bois
Attachments: Re: Premises Licence application

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good morning,

Regarding the premises licence at the above premises .

I have been contact with the applicant and raised concerns about CCTV & Challenge 25. The following conditions were agreed I have attached the email chain .

Can the following conditions be added to the application Essex Police have no representations .

Under Crime & disorder :

- CCTV installed that covers all parts of the public area
- CCTV footage retained for 31 days
- Persons on duty will have the ability to down load CCTV & review footage if requested by Police or other agency .
- Alcohol will only be sold in premises and not for delivery.

Under Protection of children from harm

- We will utilise the Challenge 25 scheme
- Have appropriate Challenge 25 signage on display at the premises .
- Approved Photo ID (passport , driving Licence , military ID) will be only acceptable forms of identification.
- Staff training register will be maintained at the premises and made available to Police or local authority licensing officers .
- Register of refusals to sell alcohol will be maintained at the premises and made available to Police or local authority licensing officers .



Ronan McManus (80692)
County Licensing Officer
☎ 101 (Ext: 406363) 📞 07815 000889
📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

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Debbie Houghton

From: Sarah-Jane <quality.excellencebutchers@gmail.com>
Sent: 26 October 2020 22:09
To: LicenceApplications@essex.gov.uk; Debbie Houghton
Subject: Fwd: Mark Scrace Quality and Rexellance
Attachments: Challenge 25 outline 2020.docx

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Evening

Thank you for your email raising your concerns. Our viewpoint remains that the likelihood of children entering the premises to attempt to purchase alcohol is very low HOWEVER we always intended to put measures in place to ensure should they attempt it we would have the correct procedures in place to ensure that this could not happen. The procedures in place include an active think25 campaign within the premises. This will include all staff training for identifying possible underage attempts at purchasing alcohol.

Training will be given by a former police officer on identifying genuine ID and the ability to identify fraudulent ID. A record book will be kept of any rejected attempted purchases.

CCTV is in place and available for viewing to the appropriate authorities within safeguarding parameters of need and authority.

All Alcohol will be in a display cabinet that is NOT accessible to any customer regardless of age.

Please find attached some of the scheme paperwork we are putting in place. It is not possible to send you all of it because of the size of the attachment would not allow it to be sent by email

If you have any further questions please do not hesitate to contact us

Kind Regards

Sarah Jane Scrace
Managing Director

Quality and Excellence Ltd

Mark Scrace
personal licence applicant
company director

On Wed, 14 Oct 2020 at 11:55, Licence Applications CYP <LicenceApplications@essex.gov.uk> wrote:

We have received your licence application with regards to the above premises however the following queries have been raised by the LADO:

- I would ask that whilst the applicant does not consider it likely that children/young people will be using/entering the shop because of its trade that they still apply challenge 25 and complete the required section in relation to child protection and proposed training/ actions they will provide staff with in the event that someone under age attempts to purchase their goods.

The deadline to receive your response is 4/11/20. If you either fail to respond within this timeframe or in the event that your response is not deemed satisfactory on a safeguarding basis, we will have no alternative but to inform the Licencing Office that the application is not approved.

When you respond to this email, please also send a copy to the Licensing Officer at the District Council, as above.

Local Authority Designated Officer (LADO)
FAO: Licensing
Quality Assurance & Safeguarding Service
Family Operations
70 Duke Street
Chelmsford
Essex CM1 1JP
Tel: 0333 013 9797 Email: LicenceApplications@essex.gov.uk

Regards

Sent on behalf of Rebecca Scott LADO

Quality and Excellence Ltd
Award Winning Family Butchers and Pie Makers
Established 1996
www.qualityandexcellence.co.uk

12 Forest Drive
Theydon Bois
Essex
CM16 7EY
<https://w3w.co/faded.lazy.pines>
01992 813283

Quality and Excellence Ltd
Award Winning Family Butchers and Pie Makers
Established 1996
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12 Forest Drive
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01992 813283

CHALLENGE 25 CAMPAIGN

Quality and Excellence Ltd

12 Forest Drive

Theydon Bois

Essex

Cm16 7EY

The licensing Act 2003 introduced mandatory conditions on every alcohol license, including one that requires all premises to have a policy in place in order to prevent underage sales.

Challenge 25 simply requires that every person buying an age restricted product such as alcohol, who looks under the age of 25, is challenged to produce a valid ID. In order to adopt Challenge 25 we will be following the following points.

Advertising Challenge 25.

Staff training and support.

Record keeping.

Clear guidelines on what ID is acceptable.

CHALLENGE 25 CAMPAIGN

Training:

It is important to have a program in place to regularly train staff about the Challenge 25 Scheme. This should include who to challenge and how. This will help to ensure that the staff are confident in making challenges and that the policy is consistently applied. This will be achieved using the following format.

A combination of group training, one to one and where possible using online support.

Training should include a short test to see if staff have understood the requirements of the Challenge 25 Campaign. See work sheet oct2020T

Advertising:

The displaying of Challenge 25 posters around the shop. Using our till system to prompt staff about the challenge 25 when selling alcohol and also using the till POS system to show the Challenge 25 campaign. See work sheet oct2020ADVERT

Support Staff:

Challenge 25 only works if the staff have confidence that the decisions they make will not be undermined. It is therefore important to ensure difficult decisions staff have made are not challenged or overturned. See work sheet oct2020SS

Keep Record:

Records will be kept of all failed attempts to buy alcohol when ID hasn't been provided for those that look under 25. See work sheet oct2020KR

Acceptable ID:

The following ID will be accepted and will be displayed in the shop. Should also be aware of fake ID.

Passports, Drivers License, Military ID and Pass approved Cards. See work sheet oct2020ID

Debbie Houghton

From: parishclerk@theydonbois-pc.gov.uk
Sent: 06 November 2020 15:31
To: Debbie Houghton
Subject: FW: New Application for a Premises Licence: Mark Scrace, Quality and Excellence, 12 Forest Drive, Theydon Bois, Epping, Essex, CM16 7EY

Importance: High

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To: Debbie Houghton
Licensing Officer, Licensing Team
Epping Forest District Council

Email: dhoughton@eppingforestdc.gov.uk

3rd November 2020

Dear Ms Houghton,

Application for a Premises Licence at 'Quality and Excellence', Forest Drive, Theydon Bois: Sale by Retail of Alcohol, Off Sales Only

With respect to the above application, which was considered by the Planning Committee of Theydon Bois Parish Council at its meeting on 22nd October 2020, this is to confirm that the Committee raised no objection to the application, provided that this solely relates to the sale by retail of alcohol for off sales only (ie. with no consumption allowed on site).

Yours sincerely,

Mrs Caroline Carroll,
Clerk to the Council

Cc Cllr Peter Gooch, Chairman, TBPC

From: Debbie Houghton <dhoughton@eppingforestdc.gov.uk>

Sent: 12 October 2020 11:13

To: Epping District Licensing Committee <licensing@eppingforestdc.gov.uk>; Debbie Houghton <dhoughton@eppingforestdc.gov.uk>; Peter Gooch <pgooch@eppingforestdc.gov.uk>>



Response from Essex County Fire & Rescue Service



Essex County Fire & Rescue Service

Jo Turton
Chief Fire Officer / Chief Executive

Mr Mark Scrace.
Quality & Excellence Butchers
12 Forest Drive
Theydon Bois
Epping
CM16 7EY

South West Group Service Delivery Point
Basildon Fire Station
Broadmayne
Basildon
SS14 1EH

Enquiries to: Protection Officer Angus Neale
T: +44(0) 1376 576700
southwestgroupsdp@essex-fire.gov.uk

Our Ref: 27876
Your Ref: N/A
Date: 12th October 2020

Dear Sir,

LICENSING ACT 2003

THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005

Premises: Quality & Excellence Butchers, 12 Forest Drive, Theydon Bois Epping CM16 7EY

Receipt is acknowledged of the above consultation(s), which will be audited by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority.

Should there be any significant concerns regarding the application(s) you will be notified in due course.

Please quote our reference number in any future correspondence.

Yours faithfully

C A Neale
Protection

Cc. licensing@eppingforestdc.gov.uk

